

GRADUATE ADMISSIONS CHECKLIST

APPLICATION FILING PERIODS:

Fall Term	October 1 – April 1
Spring Term	August 1 – October 15 (Not applicable for FEMBA or MSIT)

STEP 1 – CAL STATE APPLY

Submit the online CSU application www.calstate.edu/apply In the Supporting Information section of the application, please select “I am not adding any” for the following options: Experiences, Achievements, Documents, and Statement of Purpose.
Submit the \$55 application fee (Instructions found in online application)

STEP 2 – MIHAYLO ONLINE APPLICATION

Submit the online application business.fullerton.edu/Programs/Graduate/admissions Includes (further instructions in online application):
<ul style="list-style-type: none"> • Statement of Purpose • Leadership and Creativity Statement (Not required for MS Information Technology) • Professional Resume • Letter(s) of Recommendation (Optional for all programs <u>except</u> MA Econ - 2 required & MS Info Tech - 1 required)

STEP 3 – SUPPLEMENTAL DOCUMENTS

Official Transcripts	
<ul style="list-style-type: none"> • <u>Two</u> sets of sealed academic transcripts from all undergraduate and graduate institutions from which you have received credit. 	
Official Graduate Aptitude Exam Score Report	
<ul style="list-style-type: none"> • GMAT www.mba.com Select code that matches degree program of interest • GRE www.ets.org Select code for Mihaylo Graduate Programs: 0235 	
INTERNATIONAL STUDENT REQUIREMENTS	
Translated copy of all degree certificate(s) from previous colleges and/or universities	
Official English Proficiency Exam Score Report if all degrees were obtained outside of the United States (See exceptions: international.fullerton.edu/admissions/transfer-students)	
<ul style="list-style-type: none"> • TOEFL www.ets.org Select code: 4589 Minimum: 88 (IBT) • IELTS www.ielts.org Minimum: 7 • PTE www.pearsonpte.com Minimum: 65 	
CSUF Financial Affidavit signed by financial sponsor www.internationaladmissions.fullerton.edu/pdf/financial-affidavit.pdf	
Bank statement from your financial sponsor’s bank (dated within the last year), showing sufficient funding	
Copy of your passport	
Copy of your current I-20 and/or I-94, if you are currently in the United States	

*Questions regarding International Student required documents, contact International Education at applyinternational@fullerton.edu or (657) 278-2787.

MAIL OFFICIAL TRANSCRIPTS AND INTERNATIONAL REQUIREMENTS (IF APPLICABLE) TO:

Mihaylo College of Business and Economics
California State University, Fullerton
800 N. State College Boulevard (or P.O. Box 6848)
Fullerton, CA 92831-6848
Attn: Kellee Carter (Graduate Applicant Requirements)